KBDA Terms & Conditions

These terms apply to everyone enrolled at Karen Blackburn Dance Academy. By enrolling, you agree to them. They sit alongside our Privacy Notice, Safeguarding Policy and Parent Code of Conduct.

1. Enrolment and trial classes

- New students can book a paid trial class by emailing admin@kbda.co.uk. If you enrol after the trial, the trial fee is deducted from your total termly cost.
- A place is confirmed once the enrolment form is complete and the first payment is made.
- Our teachers decide class placement based on age, ability, and readiness, and review it regularly.

2. Fees and payment

- Fees are charged by monthly instalments. Prices include VAT.
- Fees are paid monthly in advance. Monthly payments are taken on the 1st or 15th of each month.
- If a payment is more than 14 days late, we will contact you. We may pause your child's place if fees remain unpaid after a further 14 days.

3. Cancelling or leaving

- **Your 14-day right to cancel:** you can cancel within 14 days of booking or enrolling. If you have asked for a trial or classes to start within that time, you will pay for any classes already taken. A trial class that has already taken place cannot be refunded.
- **After that,** please give half a term's (6 weeks') written notice to admin@kbda.co.uk if your child is leaving. Fees are payable for the notice period.
- We don't refund individual missed classes, including for illness or holidays. Where there is space, we will offer a catch-up in a similar class.

4. Changes and cancellations by us

- We may need to change class times, venues or teachers. We will give you as much notice as we can, and if a change means your child can no longer attend, you may leave without the notice period.
- If we cancel a class and can't reschedule it, you will receive a credit or refund for that class.
- A class may close or merge if numbers fall below what is needed to run it. We will offer you an alternative or a refund for the remaining classes.

5. Exams, festivals, showcases and costumes

- Exam, festival and showcase fees are separate from class fees and are confirmed in writing before you commit.
- Once you've entered an exam board or festival, its fee can't be refunded, as it is paid on to the organiser.
- Costumes are ordered for your child and are non-refundable once ordered. Costume costs are confirmed before ordering.

- Festival and competition work also follows our Festival Booking Terms, which are given to families taking part.

6. Safety, health and wellbeing

- Please tell us about any medical condition, injury or additional need before your child starts, and keep us updated.
- Children must be dropped off and collected by a responsible adult at the class door, on time. Please tell us in advance if someone else is collecting.
- Students should wear the correct uniform, tie hair back, and remove jewellery for safety.
- If your child is unwell, please keep them at home.

7. Conduct

We expect students, parents and carers to treat teachers, other families and each other with kindness and respect, in person and online. Serious or repeated breaches of our Parent Code of Conduct may lead to a place being withdrawn.

8. Photos and filming

Parents may not film or photograph classes or performances unless we say so, to protect every child's privacy. How we use images is set out in our Privacy Notice.

9. Our responsibility

We take every reasonable care of your child while they are in our classes. We are not responsible for belongings left at our venues. Nothing in these terms limits our liability for death or personal injury caused by our negligence, or anything else the law does not allow us to limit. Your statutory rights are not affected.

10. Changes to these terms

We may update these terms from time to time and will tell you about any important change before it takes effect. These terms are governed by the law of England and Wales.

Last updated: 10th November 2026